

GRIEVANCE PROCEDURE

The Senior Fair Board will govern any circumstances regarding Junior Fair activities not covered by these rules and regulations.

Suspected Rules Violation:

A. In the question of a suspected violation, the following due process will be used: A representative of the Senior Fair Board will question the exhibitor and/or parties involved. The representative may seek out further information. If it is felt a violation has occurred and a resolution is found, by the Senior Fair Board representative and the parties involved, their decision will be final. In the event a decision is not reached, the ultimate authority resides with the Senior Fair Board.

B. Junior Fair Grievance Procedure

The purpose of the Jr. Fair Grievance Procedure is to serve as a means to resolve any grievance from Jr. Fair participation, whether prior to the fair or during the fair, and after all alternative solutions have been exhausted.

1. The Grievance committee will consist of five (5) members. The committee may include Key Leader(s), Sr. Fair Board Director, Extension Agent or FFA Advisor.
2. Co-chairpersons will be selected by the Sr. Fair Board and will not have a vote.
3. If a chairperson is involved, the other chairperson will run the process.
4. Only the Exhibitor can file the grievance
5. A grievance is to be submitted in writing and sealed in an envelope to the Sr. Fair Board office and addresses to the Grievance Committee chairpersons, within thirty (30) days of the occurrence prior to the fair or 30 days after the last day of the fair.
6. The complaint must contain the following information:
 - The complete problem including the names of all involved

- The steps taken to solve the grievance prior to submitting the grievance
 - The action required, if found in favor of the favor of the submitter.
 - A fee of twenty-five dollars (\$25.00), in cash must accompany the grievance. If the decision is made in favor of the grievant, the \$25.00 will be returned. If the money is not returned, it will be placed in the Building Fund.
7. The committee will discuss the grievance and determine if all means have been exhausted to solve the grievance or give the grievance to the appropriate group to determine if a resolution can be met. Should the appropriate group not be able to resolve the problem, it will then be returned to the Grievance Committee with a reason why it cannot be resolved.
 8. The committee will notify the Party(ies) which the grievance is against and afford them the opportunity to reply in writing within seven (7) days of the notification prior to the fair or within two (2) hours of notification during the fair.
 9. Should the committee determine to meet and render a solution, both parties will be notified of the time and place, and will be given an opportunity to present their position, at that time.
 10. A grievance will be taken under advisement within seven (7) days of notification of grievance if prior to the fair or within twenty-four(24) hours if during the fair.